

# A More Efficient Hiring Process



An offer has been extended and accepted, congratulations on the new hire! Keep the momentum going with MyPayrollHR powered by Cloud's paperless onboarding module. Set-up an onboarding workflow that meets your organization's unique needs.

## Key Features



### Dashboard

- Manage and communicate with new hires from one central location.
- Check-in with specific new hires and observe workflows across departments from the onboarding Dashboard.
- Use tools to request more information and to verify documentation.



### Custom Configuration

- Create workflows to support various positions, departments, and locations.
- Add and assign onboarding questionnaires that contain questions like shift preferences, ergonomic needs, certifications and licenses, or job abilities and capabilities.



### Go Paperless

- Complete and e-sign web-based forms like Direct Deposit forms, I-9, W-4, and BGV.
- Review, acknowledge, and e-sign important company documents such as the company handbook, holiday schedule, and technology equipment waiver.
- Transmit onboarding documentation online to key areas such as payroll and HR.



### New Hire Portal

- New hires are able to review and sign their paperwork in one secure location.
- Important documentation is stored in this portal for future access.



### Cloud-Based

- MyPayrollHR powered by Cloud's onboarding technology is 100% cloud-based allowing you to access information when you need it from anywhere in the world with internet access.



### Dedicated Support

- MyPayrollHR powered by Cloud's technology comes with system and service support – ready when you need it.

Hire with MyPayrollHR

**Meet MyPayrollHR powered by Cloud.**